



MARKET USE ONLY

Date Received _____

Accepted: Y N

2025 “NON-PROFIT” VENDOR APPLICATION

*Suffolk Tourism will continue to accept applications throughout the market season.
If vacancies become available, vendors will be selected at the discretion of Suffolk Tourism.
If there are no vacancies at the time an application is received, the applicant will be placed on a waiting list.*

Incomplete applications will NOT be processed.

Please return this completed application to:

Suffolk Visitor Center
ATTN: Suffolk Farmers' Market
524 North Main Street
Suffolk, Virginia 23434

Full Name of Applicant (Please Print): _____

Organization Name: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Cell Phone:** _____

Email: _____ **Website:** _____

Emergency Contact (Name and Phone): _____

Do you participate in other markets: ___ YES ___ NO If yes, where: _____

Are you a: ___ New Applicant ___ Returning Applicant

Describe Your Organization:

Do you require electricity: ___ YES ___ NO (note electricity is not guaranteed) If selected yes, please provide an explanation why electricity is needed: _____

I would like to be added to the list to receive the monthly Suffolk Farmers' Market E-Newsletter list:
___ YES ___ NO

Non-profits are not allowed to sell items while participating at the Suffolk Farmers' Market.

VENDOR FEE:

Non-Profit vendor space: No Charge.
Non-Profit vendors are provided one table and patio style umbrella.

2025 SEASON MARKET DATES

Non-Profit Vendors are limited to four (4) market dates per season.

Place a check next to the dates you plan to attend.

Additional dates may be available as space allows.

Saturdays 9:00am – 1:00pm Vendors are expected to attend all market dates committed and approved for on this application. If a vendor is unable to attend a scheduled market, notification is expected by 3:00pm the day prior to market day. Leaving early is prohibited. Vendors missing one market day without informing the market facilitator or staff of absence will forfeit their space and possible future participation.

| | | | | |
|---------------------------------|----------------------------------|------------------------------------|---------------------------------------|--------------------------------------|
| <input type="checkbox"/> May 3 | <input type="checkbox"/> June 14 | <input type="checkbox"/> July 26 | <input type="checkbox"/> September 6 | <input type="checkbox"/> October 18 |
| <input type="checkbox"/> May 10 | <input type="checkbox"/> June 21 | <input type="checkbox"/> August 2 | <input type="checkbox"/> September 13 | <input type="checkbox"/> October 25 |
| <input type="checkbox"/> May 17 | <input type="checkbox"/> June 28 | <input type="checkbox"/> August 9 | <input type="checkbox"/> September 20 | <input type="checkbox"/> November 1 |
| <input type="checkbox"/> May 24 | <input type="checkbox"/> July 5 | <input type="checkbox"/> August 16 | <input type="checkbox"/> September 27 | <input type="checkbox"/> November 8 |
| <input type="checkbox"/> May 31 | <input type="checkbox"/> July 12 | <input type="checkbox"/> August 23 | <input type="checkbox"/> October 4 | <input type="checkbox"/> November 15 |
| <input type="checkbox"/> June 7 | <input type="checkbox"/> July 19 | <input type="checkbox"/> August 30 | <input type="checkbox"/> October 11 | <input type="checkbox"/> November 22 |

ACKNOWLEDGEMENT OF RULES AND REGULATIONS

Please initial next to each "X" identifying that you have read, understood, and will abide by all Suffolk Farmers' Market, state, and local government rules and regulations.

I understand that submitting a completed application does not guarantee the applicant a space at the market until my application has been reviewed and approved.

I understand that I may not be approved for the dates selected on my application.

I understand that photographs and videos may be taken by the City of Suffolk for promotional purposes. By participating in the Suffolk Farmers' Market, you are granting permission to have photographs and/or videos taken of you and/or your products.

I understand that vendors must be 16 years of age or older. Younger children are welcome to participate when directly supervised by an adult responsible for the children's conduct and safety.

I understand that the Suffolk Farmers' Market is not a forum for political or religious activities. A vendor space will not be issued to persons or organizations wishing to campaign, proselytize or gather signatures with regard to civic, political or social issues. Vendors at the market should note that this covers their verbal discussions also.

I understand that I must remain at my allocated space to promote my non-profit and may not roam the market/visitor center promoting my cause.

By signing, I certify that I agree to abide by the rules and regulations of the Suffolk Farmers' Market. In consideration for receiving permission to participate in the City of Suffolk Farmers' Market, I hereby releases, waives, discharges and covenants not to sue the City of Suffolk, its agents, employees or officers from any and all liability, claims, demands, actions and causes of action whatsoever arising out of or related to any loss, damage, or injury, including death, that may be sustained by the Vendor, or any of the property belonging to the Vendor whether caused by the negligence of the Vendor / Releasees, or otherwise, while participating in such activity, or while in, on or upon the premises where the activity is being conducted.

Print Name: _____ Signature: _____

Date: _____